

Minutes of the IQAC meeting held at 2.45 pm on 18/6/2014 in the IQAC Hall.

Members Present:

- 1) Rev Fr N. V. Joseph, Principal Jr
- 2) Sri V. T. Thomas, Vice Principal
- 3) Sri Cherian Vadakketunne, Vice Principal Ch
- 4) Rev. Fr Matthew Kurian, Bursar M
- 5) Dr Sunil C Mathew, Co-ordinator S
- 6) Dr K K Jose K
- 7) Dr Sunny Kuriakose S
- 8) Dr V. V. Georgekutty G
- 9) Dr Jomy Augustine J
- 10) Dr Michael Augustine M
- 11) Sri Jose Joseph J
- 12) Sri. Jose Manjarampil J
- 13) Adv. K. T. Joseph K

The meeting started at 2.45 pm in the IQAC Hall. The Vice principal Sri V. T. Thomas welcomed the gathering and the Principal Rev Fr N. V. Joseph presided over the meeting.


The Principal pointed out the emergency to submit the Self Study Report to NMAC and informed that we have already solved the inadequacies/issues pointed out in the previous NMAC report.

The meeting decided to conduct an Academic Audit on 14-15 July 2014, and to arrange an orientation programme for teachers on 5 July 2014. Also it is decided to start the Value/Moral Education classes for I DC students on 23 June 2014.

The meeting entrusted Dr Sunny Kurian, Dept of Chemistry to make arrangements for collecting feedback by students online, and Sri Chemian Vadakkethunnel for online video conferencing. All the teachers are urged ~~to~~ to update ~~the~~ website periodically.

The meeting concluded at 3.45 pm with vote of thanks by the co-ordinator.

Palai
18/6/14


Suresh C Mathew
Co-ordinator, ICAAC

Minutes of the meeting (IAAC) held at
3 pm on 24/7/14 in the IAAC Hall

Members Present

- 1 Rev Fr N V Joseph, Principal *gjt*
- 2 Sri V T Thomas
- 3 Sri Chelias Vadakkunnal *Chelias*
- 4 Rev Fr Mathew Kurian, Bursar *Mathew*
- 5 Dr Ennis C Mathew *ECM*
- 6 Dr Sunny Kuriakose *Sunny*
- 7 Dr Michael Augustine *MA*
- 8 Dr Jomy Augustine *Jomy*
- 9 Dr V V Georgekutty *gullit*
- 10 Dr K M Kurian *Kurian KM*
11. Sri Jose Joseph *Jose Joseph*
- 12 Adv R T Joseph *RTJ*


The meeting started at 3 pm on 24/7/14 in the IAAC Hall. The Vice Principal Sri V.T. Thomas welcomed the gathering and the Principal Rev. Fr. N.V. Joseph presided over the meeting. The Principal pointed out the emergency to submit the Self Study Report to IAAC, and asked the Coordinator to brief the present scenario. The Coordinator explained in detail the progress of the SSR preparation and hoped to finish within one month.

The meeting also went through the exit report submitted by the external audit team headed by Dr Tharsis Joseph and also expressed satisfaction on their findings and evaluations.

The UARC planned to ~~co~~ organize two book exhibitions during August. Also the meeting decided to conduct the first internal examinations for D3 & D5 from 5th August 2014 onwards.

The meeting concluded at 4pm with vote of thanks by the coordinator

Palani
24/7/14


Sunil C Mathew
Coordinator, UARC

Minutes of the IQAC meeting held at 11 am
on 11/8/14 in the IQAC Hall
Members Present

- 1 Rev Fr M V Joseph, Principal
- 2 Sri Cheriya Vadakkunnal ^{got} Clark
- 3 Sr V.T. Thomas
- 4 Rev Fr Mathew Kurian Mathew
- 5 Dr Sunil C Mathew S
- 6 Dr Sunny Kurikose Sunny
- 7 Dr Michael Augustine Michael
- 8 Dr R M Kurian
- 9 Dr Jomy Augustine Jomy
- 10 Dr V V Georgekutty Georgekutty
- 11 Sr Jose Joseph Jose
- 12 Adv R. T. Joseph R. T. Joseph

The meeting started at 11 am in the IQAC Hall. The Vice Principal Sri V.T. Thomas welcomed the gathering and the Principal Rev Fr. M.V. Joseph presided over the meeting.


The coordinator informed the meeting that the Self Study Report is almost finalized and a draft of the same will be uploaded in the college website by 13/8/14 evening. All the members of staff are urged to go through the draft report and point out any error or omissions.

The meeting decided to conduct a value orientation seminar for UG students separately to I, II and III years.

The meeting also entrusted the Coordinator to prepare the RARR 2013-14 as early as possible and submit the same to WAAE.

The meeting concluded at 11:50 am with vote of thanks by the coordinator.

Dalav
11/8/14


Sumit C Mathur
Coordinator, WAAE

Minutes of the IQAC meeting held at 10:30 am on 4/9/2014 in the IQAC Hall, Members Present


- 1 Rev Fr N V Joseph, Principal [Signature]
- 2 Sri Cheriap Vadakkemkunnel Cheriap
- 3 Sri VT Thomas
- 4 Rev Fr Matthew Kurian Matt
- 5 Dr Sunil C Mathew [Signature]
- 6 Dr Sunny Kuliakose [Signature]
- 7 Dr Michael Augustine [Signature]
- 8 Dr Jomy Augustine [Signature]
- 9 Dr V V Georgekutty [Signature]
- 10 Dr K M Kurian [Signature]
- 11 Sr J Jose Joseph [Signature]
- 12 Adv R. T. Joseph [Signature]

The meeting started at 10:30 am in the IQAC Hall. The Vice Principal Sri V.T. Thomas welcomed the gathering and the Principal Rev Fr N.V. Joseph ^{Narasakkattu} presided over the meeting. The Principal and other members expressed their opinion on the ~~draft~~ SSR uploaded in the college website. The meeting ^{opinioned} ~~decided~~ to give two weeks time to staff members and other stakeholders to register their comments on SSR. ^{and} ~~and~~ after incorporating all their suggestions the final SSR ^{could} will be uploaded in the website by the end of the prev. month. The coordinator informed that the SSR can be submitted to IQAC along with all


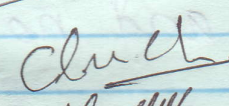



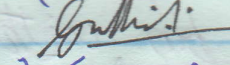




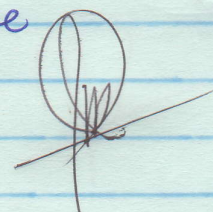
necessary documents by the end of September. The meeting decided to celebrate the Merit Day on 1/10/2014. Also, the first internal exam for D₁ and model exams for D₃ & D₅ are planned to be held on 22 Sept 2014 onwards.

The meeting concluded at 11:30 am with vote of thanks by the coordinator.

Palan
21/9/14


Sunil C Mathan
Coordinator IASE

Minutes of the meeting (ICAC) held at
2.50 pm on 8/10/14 in the ICAC Hall.
Members Present

- 1 Rev Fr M V Joseph, Principal 
- 2 Sr V T Thomas
- 3 Sr Cheriap Vadakkemmal 
- 4 Rev Fr Mathew Kuriyan, Bursar 
- 5 Dr Suresh C Mathew 
- 6 Dr Sunny Kuriakose 
- 7 Dr V V Georgekutty 
- 8 Dr K M Kurian 
- 9 Dr Michael Augustine 
- 10 Dr Tony Augustine 
- 11 Sr Jose Joseph 
- 12 Adv R. T. Joseph 

The meeting started at 2.50 pm in the ICAC Hall. Vice Principal Sr V. T. Thomas welcomed the gathering and Principal Rev Fr M. V. Joseph presided over the meeting. The Principal asked to complete the portions for D₃ & D₅ well in advance so that the students can prepare well for the university exams scheduled at the end of October.


The meeting decided to inaugurate the women's forum on 20th of October.

The meeting discussed various aspects of preparation for the coming WRAE Peer Team visit.

The members pointed out the emergency to update various files kept in the dept. They also said that ~~SSR~~ the facts presented in SSR are real and no bogus data is seen in SSR.

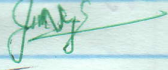




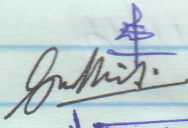
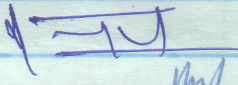


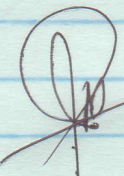
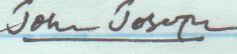
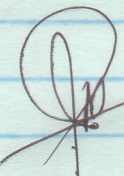
The meeting decided to conduct the model exam for D₁ on 11/11/2014 onwards. The meeting concluded at 4 pm with vote of thanks by the coordinator.

Palan
8/11/14


Sunil C. Mathur
Coordinator.

Minutes of the IATE meeting held at
3 pm on 11/11/2014 in the IATE Hall.

Members Present

- 1 Rev Fr N V Joseph, Principal 
- 2 Sri V. T. Thomas 
- 3 Sri Cheriap Vadakkemunnel 
- 4 Rev Fr Mathew Kurian, Bursar 
- 5 Dr Sunil C Mathew 
- 6 Dr Michael Augustine 
- 7 Dr V V Georgekutty 
- 8 Dr Sunny Kuriakose 
- 9 Dr Jomy Augustine 
- 10 Dr K M Kurian 
- 11 Sri Jose Joseph 
- 12 Adv. K. T. Joseph 


The meeting started at 3 pm at the IATE Hall. Vice Principal Sri VT Thomas welcomed the gathering and Principal Rev Fr N. V. Joseph presided over the meeting.

The Principal informed that an orientation programme for I PG students is arranged on 20 November and another one for I DC is arranged on 4 December. He also informed that a spiritual renewal programme for non-teaching staff is arranged on 29 November. He also informed that a Refresher Course for them is arranged on 6 December.



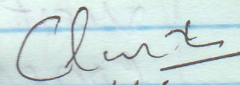
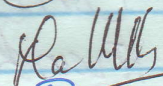

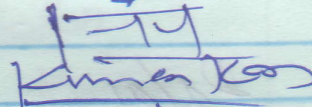

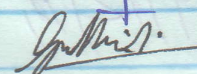

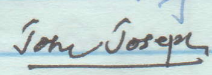

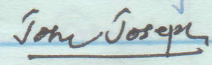
The meeting reviewed and analyzed the preparations for the forthcoming NNAE Peer Team Visit.

The meeting concluded at 4 pm with a vote of thanks by the coordinators.

Palau
11/11/14


Sunil C. Mathew
Coordinators.

Minutes of the IQAC meeting held at
10:30 am on 19/12/2014 in the IQAC Hall,
Members Present

1. Rev Fr N V Joseph 
2. Sro V T Thomas 
3. Sro Cherian Vedakkekunnel 
4. Rev Fr Mathew Kurian, Bursar 
5. Dr Sunil C Mathew 
6. Dr Sunny Kuriakose 
7. Dr K M Kurian 
8. Dr Michael Augustine 
9. Dr V V Georgekutty 
10. Dr Jomy Augustine 
11. Sro Jose Joseph 
12. Adv K. T. Joseph 

The meeting started at 10:30 am in the IQAC Hall. The Vice Principal Sro. V T Thomas welcomed the gathering and Principal Rev Fr. N V Joseph presided over the meeting.


The Principal informed that the model exams for ~~III~~ III Sem PG is going to be held ~~on~~ from 29 December onwards. The meeting decided to entrust Sro Jomy Alex, Dept of Chemistry to make arrangements to provide the UIC - Infol Digital Library facility in the University Study centre functioning in our college.

The meeting decided to conduct an external academic audit on 31/01/15

prior to the proposed NAAE peer team visit

After reviewing preparations for the ~~forthcoming~~ expected NAAE peer team visit in February, the meeting concluded at 11:45 am ^{with} vote of thanks by coordinators.


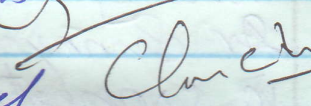
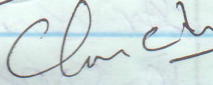

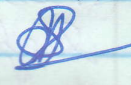
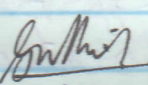
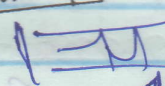



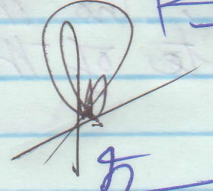
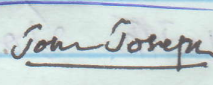
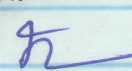
Dalai
19/12/14


Sumit C Mathew
Coordinators.

91

Minutes of the meeting held at 2.50 pm
on 19/1/2015 in the BAC Hall.

Members Present

1. Rev Fr N V Joseph, Principal 
2. Dr V T Thomas 
3. Sru Chelvan Vadakkethunni 
4. Rev Fr Mathew Kurian. 
5. Dr Sunil C Mathew 
6. Dr V.V. Georgekutty 
7. Dr Sunny Kuriakose 
8. Dr Michael Augustine 
9. Dr Jomy Augustine 
10. Dr K M Kurian 
11. Sru Jose Joseph 
12. Adv K.T. Joseph 
13. Dr. K.K. Jose 


The meeting started at 2.50 pm in the BAC Hall. The Vice Principal Dr V T Thomas welcomed the gathering and the Principal Rev Fr N.V Joseph presided over the meeting.

The meeting reviewed and analyzed the preparations for the proposed NAAC peer team visit. The meeting decided to conduct an External Academic Audit on 31-1-2015 as suggested earlier. The meeting congratulated Sri. Jogy Bless Dept of Chemistry who took pains in establishing the UGC-Infonet Digital library facility in the University Study Centre functioning in our college.

The meeting expressed satisfaction over the University Examination results of the MSc 2012-14, batch of students. The meeting acknowledged the services of Dr Sunny Kuriakose, Dept of Chemistry in connection with the Green Audit. The meeting also entrusted Dr Jerry Augustine, Dept of Botany to update the census of trees and location in the campus.

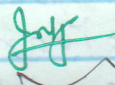

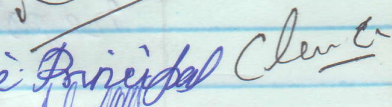

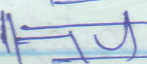


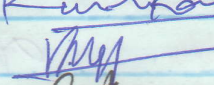
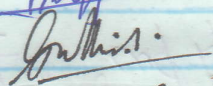
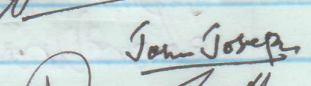
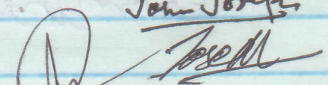

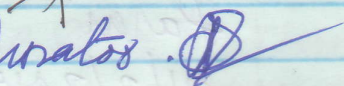
After reviewing the preparations for the expected NAAC Peer Team visit in February, the meeting concluded at 4 pm with vote of thanks by the coordinator.

Palani
19/1/2015


Sund C Mathew
Coordinator NAAC

Minutes of the IQAC meeting held at 3pm on 16/2/2015 in the IQAC Hall

Members Present :

- 1. Rev Fr M V Joseph, Principal 
- 2. Dr V T Thomas, Vice Principal 
- 3. Sr Cheriya Vadakkemkunnel, Vice Principal 
- 4. Rev Fr Mathew Kurian, Bursar 
- 5. Dr Sunny Kuriakose 
- 6. Dr Michael Augustine 
- 7. Dr K M Kurian 
- 8. Dr Jomy Augustine 
- 9. Dr V V Georgekutty 
- 10. Sr Jose Joseph 
- 11. Sr Jose Mamparampuzha 
- 12. Adv K T Joseph 
- 13. Dr Sunil C Mathew, Coordinator 

The meeting started at 3 pm in the IQAC Hall. The Vice Principal Dr. V.T. Thomas welcomed the gathering and the Principal Rev. Fr. M.V. Joseph presided over the meeting.

The meeting reviewed the University Examination results of I P B 2013-15 batch of students and suggested measures to improve the results from next year onwards.


The meeting discussed various suggestions put forward by the external academic audit team lead by Rev. Fr. Tom Kunnumpuram. The visit held on 31/1/2015 expressed

satisfaction over the functioning of the college, and appreciated the entire staff keeping the campus with an academic ambience. The meeting decided to strengthen the activities based on the report of the audit team.

Further, the meeting reviewed the preparation for the NAAC Peer team visit during 23-25 Feb. 2015 and expressed satisfaction.

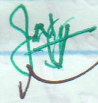

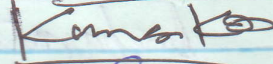
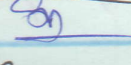
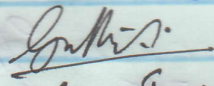
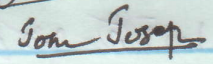


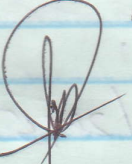
The meeting concluded at 4 pm with vote of thanks by the coordinators.

Palani
24/2/2015.


Sunil C Mathan
NAAC Coordinator

Minutes of the IQAC meeting held at 3 pm on 27/3/2015 in the IQAC Hall,

Members Present

1. Rev. Fr. N. V. Joseph, Principal 
2. Dr V T Thomas, Vice Principal
3. Sru Chorian Vadakkunni, Vice Principal
4. Rev Fr Mathew Kurian 
5. Dr K. M. Kurian 
6. Dr Sunny Kuriakose 
7. Dr V V Georgekutty 
8. Sru Jose Joseph 
9. Dr Jomy Augustine 
10. Dr Sunil C Mathew 
11. Adv R. T. Joseph 

The meeting started at 3 pm in the IQAC Hall. The Vice-Principal Dr V T Thomas welcomed the gathering and the Principal Rev. Fr. N. V. Joseph presided over the meeting.

The meeting expressed satisfaction over the NAAC Peer Team visit held from 23 to 25 February 2015. The Principal congratulated all the IQAC members for their whole-hearted support to the re-accreditation process. He also expressed his gratitude to all the members of the IQAC for their sincere co-operation during his tenure as the Principal of the college.

The vice-principals also spoke on the occasion. They also thanked the members of the IQAC for the help they


rendered to discharge their duties effectively.

The meeting assessed that the performance of the college during the NACC peer team visit was really good as always and there is no point in expecting a grade less than A.

The meeting also reviewed the preparations for the University examinations.

The meeting concluded at 4 pm with vote of thanks by the coordinator.

Paku'
28/3/2015


Sund C Mathew
Coordinator

Minutes of the meeting of IOAC held at 10 am on 25/5/2015 in the IOAC Hall.

Members Present:

1. Rev Fr. M.V. Joseph, Principal *MF*
2. Rev Fr Mathew Kurian Bursar *MB*
3. Dr Sunny Kurianose *[Signature]*
4. Dr K M Kurian *Ke*
5. Dr Jerry Augustine *[Signature]*
6. Dr V.V. Georgekutty *[Signature]*
7. Adv. K.T. Joseph *[Signature]*
8. Sri Jose Mamparampil *[Signature]*
9. Sri Jose Joseph *[Signature]*
10. Dr Sunil C Mathew. *[Signature]*

The meeting started at 10 am in the council Hall. The Bursar Rev. Fr. ~~Rev.~~ Mathew Kurian welcomed the gathering and the Principal Rev. Fr. M.V. Joseph presided over the meeting.

The Principal invited suggestions for the academic calendar 2015-16. He urged the members to come up with concrete proposals for quality enhancement in teaching-learning, infrastructure development, student support, research & consultancy.


The meeting also decided to submit the AQAR 2014-15 by the end of July.
 It ^{was} ~~is~~ decided to utilize the potential of the intranet facility ~~and~~ available in the campus to a maximum. The meeting

requested the principal to ~~now~~ take necessary steps to modify the website of the college at the earliest. It was also demanded by the members ~~to~~ for the online publication of the ~~a~~ journals STARS & published by the college. ~~It is~~ Also the availability of the annual newsletter in the website was also demanded in the meeting.

The Principal Rev. Fr. M. V. Joseph thanked all the members for the help and support offered to him during his tenure as the Principal.

The meeting concluded at 12 noon with the vote of thanks by the coordinator.

Palar
30/5/2015


Sunil C Mathan
Coordinator